

Keytools Training Remote Services**½ day (3 hours) Training Voucher****Description**

Keytools can provide training for any of our Assistive Technology products, all hardware, software and a wide range of coaching topics including Dyslexia Coping Strategies and Disability Awareness. Our trainers can reach any location in the UK at competitive rates and deliver a very high quality service. More importantly our trainers are very experienced not just on the subject to be trained but also on modifying their approach to suit the skill and confidence level of the trainee.

Buying training sessions is very easy and our unique system ensures that the trainee and trainer have a clear and direct communication process. When the training is purchased we will email the client a voucher code which is valid for 6 months. They can then arrange training with the trainer whenever it is convenient for them. This ensures that any issues like equipment delivery, installation, work commitments, health, holiday, etc can all be taken into account. The result is a smooth, efficient and highly effective outcome for both trainee and employer. Testimonials are provided below.

Training Structure

- Every session is bespoke, our trainer will make contact with the trainee in advance to discuss their needs and gain an understanding of the challenges the trainee faces. From this they construct a tailored training session.
- The trainer will give the trainee a comprehensive session on their assistive technology and will help them to develop strategies for integrating the equipment into their daily tasks.

- All training is delivered one to one at a location of your choice, via Skype for Business or Microsoft Teams
- The training sessions are paced to suit the trainee and regular breaks can be incorporated if needed. We try to make the client feel at ease throughout the session which creates a positive learning environment.
- Our trainers are experienced at working with people with learning difficulties or disabilities and have a good understanding of their needs.
- All of our trainers can support all products purchased from us so each trainee will be able to build a rapport with them, delivering better outcomes.
- The training is taught at the level of the clients understanding.
- Bespoke training sheets are provided after the session if required.
- Feedback forms are provided at the end of every session to keep standards high.
- Managers can be incorporated into the training session to give them an understanding of the trainee's needs.

Testimonials

"The training was run at my own pace and covered all the areas where I felt I needed help. He asked what features I was comfortable with as we went along and helped me to save these preferences for future use. I felt as if we were working through the training together, and I would definitely recommend this training to any colleague in a similar situation."

Richard Hoare, Qualifications Leader

OCR (Oxford Cambridge and RSA Examinations)

"Mark was excellent. In short, he was very easy to understand, clear and checked understanding on a regular basis. His teaching method was varied and flexible. Mark was also very thorough in his explanations and when answering queries, instead of just giving the answer he would provide a rational explanation which will be helpful with similar queries. He remained positive and clearly believes in the software himself, which is 99% of the battle! In conclusion I would be more than happy to work with Mark again going forward and feel he is a fantastic trainer."

Simon Duddy

The Co-operative Banking Group

Terms and Conditions

- To activate voucher, please email booking@keytools.co.uk with your voucher reference and contact details
- For software training, software must be installed by customer prior to training. This also applies to encrypted voice recorders which need software installed to perform the encryption
- The booking process must be done within 6 months from date of issue. The actual training must take place within 12 months of date of issue.
- Valid for single use only, unless otherwise stated
- Non refundable
- Once training session has been agreed, 3 working days' notice must be given to change session, otherwise voucher is forfeited